







## INSTRUCTIONS FOR PREPARATION

ADDITIONAL INFORMATION: In item number sequence which appears in upper left of each box.

- Item 1. Enter the Borrower's Case Number. Show the state (first 2 digits) and county code (next 3 digits) and the borrower's Social Security or Internal Revenue Service Tax Identification Number (last 10 digits).  
Example: 2903700875246
- Item 2. Enter the maturity date of deferred amount that was on file prior to the deferment being reversed. If zeros then enter zeros.  
Example: 00-00-00
- Item 3. Enter assigned Loan Number. Example: 52
- Item 4. Enter the applicable accounts receivable number if guaranteed portion has been repurchased and a number has been assigned by the Finance Office. Example: 01
- Item 5. Enter the Borrower's Name – Abbreviate name when necessary. Example: J O H N | E | D O E
- Item 6. Enter the amount of accrued interest on the borrower's debt that was deferred on Form RD 1980-56, "Guaranteed Loan Borrower Deferment" (transaction code 4052) being reversed. Example: \$  | | | 3508253
- Item 7. Enter the amount of borrower principal debt that was deferred on Form RD 1980-56 (transaction code 4052) being reversed. Example: \$  | | | 2032550
- Item 8. Enter the amount of deferred interest income (FGLA 2611) that was deferred on Form RD 1980-56 (transaction code 4052) being reversed. The deferred income data is reflected on related Report 4210, "Daily General Ledger Detail Report" and if not reflected, enter zeros. Example: \$  | | | 2845215
- Item 9. Enter the date of deferment that was on file prior to Form RD 1980-56 (transaction code 4052) that is being reversed. Example: 10-31-80
- Item 10. The Finance Office will enter the date paid principal that was on file prior to Form RD 1980-56 (transaction code 4052) that is being reversed. This data can be obtained from Report 4200, "Borrower Register of Guaranteed Loans" related to the previous Form RD 1980-56 (transaction code 4052). Example: 10-04-80
- Item 11. The Finance Office will enter the date paid interest that was on file prior to Form RD 1980-56 (transaction code 4052) that is being reversed. Example: 10-04-80
- Item 12. Enter the interest rate pertaining to deferred interest reported in Item 6.
- Item 13. To be used by preparing office for any comments pertaining to this transaction.
- Item 14. Signature of authorized Agency representative. (See RD Instruction 1980-A).
- Item 15. Insert title of Agency representative who signed Item 14.
- Item 16. Insert date on which form is signed.